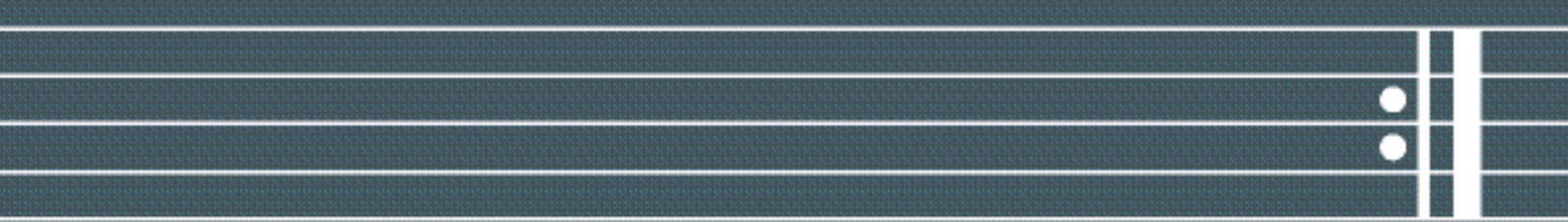


SECOND EDITION **2006**

*quasi legato*



# Music copyright for **Churches**

# MUSIC COPYRIGHT FOR CHURCHES

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Written by Fiona Loader, on behalf of the Australasian Mechanical Copyright Owners' Society (AMCOS) and the Australasian Performing Right Association (APRA) music publishers and writers. Also on behalf of various other licensing organisations including the Australian Record Industry Association (ARIA), the Phonographic Performance Company of Australia (PPCA), Christian Copyright Licensing (CCLI), Copyright Agency Limited (CAL), Media Com (Licensing) and Word of Life International (WOL).

For further information about specific licences, please contact the relevant licensing body for advice. Please note that AMCOS does not issue licences on behalf of other organisations.

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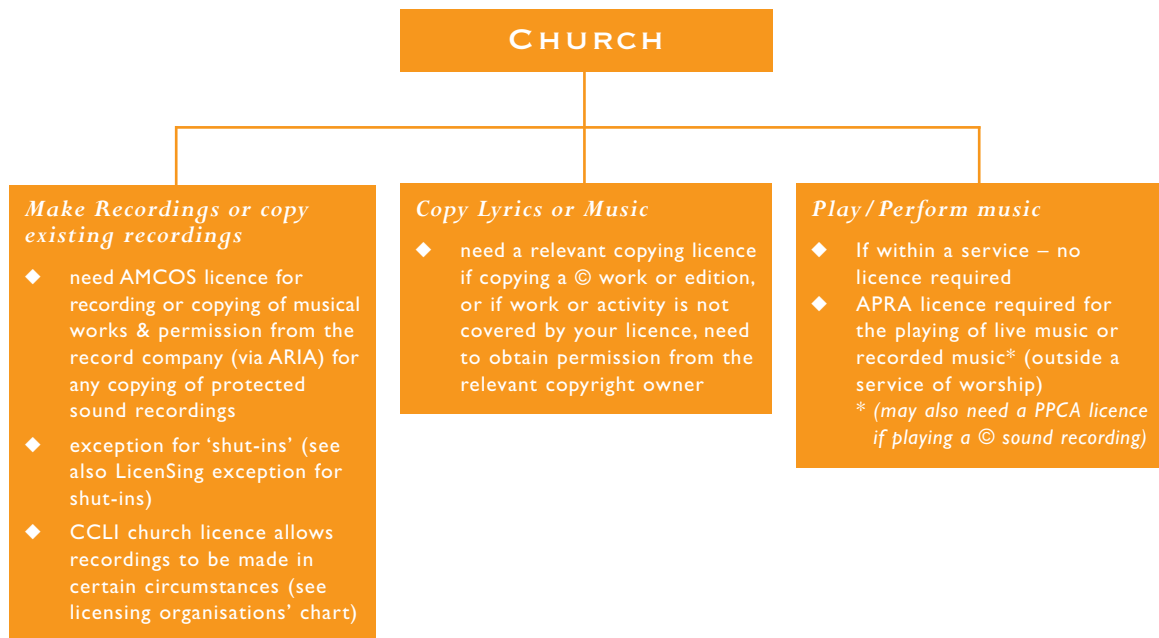
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## INTRODUCTION

Churches, like all users of music, must be aware of their copyright responsibilities and make sure that they have the relevant licences in place, or have obtained permission from the copyright owner to copy a musical work if it is not covered by their particular licensing scheme.

Most churches **copy, record** or **play/perform** music, lyrics or sound recordings either for use within their service of worship or externally at an event authorised by the church. It is easiest to deal with these copyrights in terms of copying rights and performing rights.



### *Checking Terms of Church Copyright Licences:*

Please check to make sure that whatever type of licence you have, that it covers:

1. **Your required activity** eg. Photocopying, transcribing, making of booklets or over-head transparencies (OHT's), dubbing, recording, reprinting, performing etc.
2. **Music or lyrics or both?**
3. **The relevant copyright owners.** CCLI, CAL, Word of Life, and LicenSing are able to provide you with relevant lists of the © owners that they represent. You must check before you copy that you comply with the conditions of their licences & that they do represent the © owners of the music or words (whichever is relevant) that you wish to copy.





## HOW DO I KNOW IF SOMETHING IS IN COPYRIGHT?

### *1. Firstly, it must be something that is protected under the Copyright Act*

- ◆ Literary,
- ◆ Dramatic,
- ◆ Artistic; and
- ◆ Musical works are protected under the Act and so too is subject matter other than works such as –
  - ◆ Sound recordings,
  - ◆ Published editions,
  - ◆ Broadcasts; and
  - ◆ Films

### *2. It must be original and must have some connection with Australia*

What this means is that the work itself can not just be a copy of someone else's work, it must show a sufficient degree of originality for there to be copyright protection. The work must either be by an Australian or it must have originated from a country with whom Australia has a connection by virtue of international copyright conventions, such as the Berne Convention and the International Copyright Convention. Practically speaking, this covers music that derives from virtually all countries around the world.

### *3. It must be 'fixed in a material form'*

There is no copyright protection for a mere idea, but only the expression of an idea, therefore a work is not protected by copyright until it has been written down or recorded in some way. There is no requirement for registration of the work, it has automatic legal protection if it satisfies the above conditions.

### *4. The duration of copyright is granted for a specific period*

Musical works are protected under the Australian Copyright Act for the life of the composer, lyricist or arranger plus 70 years. Works whose copyright expired prior to 1 January 2005 were only protected for 50 years and remain in the public domain (out of copyright). It is important to assess the copyright status of the words as well as the music, and any possible copyright protection in a translation of the words. This often applies to hymns where the original music and melody may be well and truly out of copyright but a recent translation or adaptation of the lyrics may be protected by copyright and a recent arrangement of the music also protected.

Sound recordings are protected for 70 years, separately to the music that they embody. Published editions are still protected for 25 years from the time of publication. You must assess all the possible copyrights in a work before you exercise any of the exclusive rights of a copyright owner, eg. reproduce it, perform it, communicate it, publish it or adapt it in some way. Once the copyright in a work has expired, it can not be renewed, and it is said to be in the 'public domain.' This means that it is no longer protected by copyright. You must be careful in relation to musical works that are in the public domain (out of copyright), as there could potentially be separate copyright protection of an arrangement of the work, or a published edition or recording of the work. If this is the case, you would require permission or a relevant licence to copy it.

## 5. What next?

If you have established that a piece of sheet music, a hymn book, a prayer book, a sound recording etc. is **in copyright**, and you want to either:

- ◆ **reproduce it** (for example, photocopying, transcribing, making over-head transparencies, recording or dubbing)
- ◆ **adapt it** (alter it in some way, for example changing the lyrics, or arranging the music)
- ◆ **publish it** (for example, printing a song or lyrics in a hymn book)
- ◆ **perform it** (performing it or playing it via radio/CD/tape etc)
- ◆ **communicate it** (for example, playing music on hold via telephone)

you then need to obtain permission or a licence from one or more of the following:

- ◆ a relevant licensing organisation
- ◆ a (music) publisher if they administer the copyright on behalf of the relevant composer
- ◆ a composer if they have not assigned the copyright to a music publisher or a licensing organisation\*

*\* Please note that you have to be aware of which rights a publisher or licensing organisation administers. For example, even though a composer may assign their performance right to APRA, they may retain their other rights (such as mechanical or print rights). (In this example, you would therefore need permission to copy etc. unless an exception applies in the Copyright Act.)*





## HOW DO I KNOW IF SOMETHING IS IN COPYRIGHT? CONTINUED

### 6. *Check the conditions of a licence*

Here is an example – you may wish to photocopy a piece of music for your church choir, and reproduce the lyrics for the congregation to follow. As it is for a special service, you may also want to make a commemorative recording of the work. You have been told that your church has a copying licence, but you are not sure which one and what it covers. What do you need to do?

Firstly, find out what type of copying licence your church has, and the repertoire that this covers. Work out what piece of music you want to be able to copy, and see if your licence allows the copying of the music for the choir, and also if it allows the reproduction of lyrics for the congregation. It may allow one or other of these or both, but you must make sure that it allows the copying of the specific work under the licence. If it does, that is fine, and you just have to follow the conditions of the particular licence – for example – do you have to mark the copies with a © line, or put a licence number on the copies? Do you need to keep a record of the fact that you made a copy under the particular licence, and how long can you keep the copies or do you have to destroy them after using them?

If the licence that you have does not cover the above activities or the work that you wish to copy, you will need to obtain permission from the relevant copyright owner directly, unless you can take out a different licence to cover what you need.

If you want to make a recording of the work, you need to see if your licence allows the making of audio or video recordings of the work. If not, seek advice from your licensing organisation about how you would obtain permission for this, if it is a work they represent for copying rights, otherwise, contact AMCOS to obtain a licence for the making of a recording (unless the exception for ‘shut-ins’ applies.)

As the performance of the work is to be within a service of worship, you will not need an APRA or PPCA licence.

All of the above presupposes that the work or edition is in copyright, otherwise, you do not need to seek permission to copy it or to make a recording of a live performance of the work. (You do not need to consider the copyright in the published edition when making a recording.)

For further examples, please see the section of this brochure called “Putting it into practice” on page 12.



## PERFORMING MUSIC & PLAYING SOUND RECORDINGS OF MUSIC

### *Playing music within a service of worship*

If you wish to play any copyright music within a service of worship, you do not require a licence from APRA. This is because although playing music (either live or a recording) would be a public performance, APRA considers the use of music in this context exempt from public performance licensing requirements. Please note that a service of worship does not need to be held in a church for this policy to apply, therefore an outdoor service or religious ceremony at which music is played do not require an APRA licence. The playing or public performance of music outside of this context will require an APRA licence.

An APRA licence is not required when music is performed at a wedding, funeral or baptism.

### *Playing sound recordings of music within a service of worship*

You do not require an APRA licence (for the playing of the musical work) or a PCCA licence (for the playing of the sound recording) if you wish to play a CD or some other type of commercial sound recording of a musical work **within a service of worship**.

### *Playing music and/or sound recordings at a church social or concert*

If your church plays or performs any copyright music outside of a service of worship, you will require an APRA church licence. (If you play copyright protected sound recordings outside of a service of worship you will also require a PCCA licence.) There are many church activities where copyright music is played and a licence from APRA is required. These activities can include youth groups, meetings, socials, fetes etc. APRA offers an annual church licence which will cover most musical performances outside of a service of worship.

The APRA church licence does not extend to cover grand right performances such as musicals, or promoted concerts to the general public which generate a box office. If your church holds a performance that falls outside of the scope of the APRA church licence, you will need to contact APRA prior to each performance to discuss additional licensing requirements. An application form for the APRA church licence may be obtained from APRA or by downloading it from [www.apra.com.au](http://www.apra.com.au)

If your church plays copyright protected sound recordings of music at a church event or for example, in the church hall at social gatherings, you will require both an APRA licence and a PCCA licence (if it is outside of the context of a service of worship.) Many churches make their premises available to 3rd parties, such as dance or music classes or other organisations for meetings or functions. It would be the responsibility of the person or organisation that it is authorising or organising the playing of music and/or sound recordings at these functions to obtain the appropriate licences from APRA and PCCA.

### *Music on Hold*

Some churches may use music on their telephone systems to callers on hold. Until recently, telecommunication carriers such as Telstra and Optus have been required to obtain a licence with APRA for the use of copyright 'music on hold'. A change in legislation has meant that the liability for 'music on hold' has moved from the telecommunication carriers to the end user. This means that Churches that choose to use 'music on hold' will need to obtain APRA's 'music on hold' licence. Please note that the playing of sound recordings of 'music on hold' may also require a licence from PCCA.



## COPYING OF LYRICS OR MUSIC BY CHURCHES

### *Reproducing lyrics in wedding booklets or order of services*

The reproduction of any copyright protected lyrics requires permission from the copyright owner or a relevant licence.

If the lyrics are from a copyright protected song, you will need permission from the copyright owner(s) of the musical work(s) to reproduce these lyrics for example, for use in a wedding booklet, or order of service sheet. Please also refer to the licence information chart, to see if any of these licences cover the reproduction of works/editions that you need. If not, you will need to obtain permission directly from the publisher (in the case of a published work) or the composer (if unpublished.) AMCOS may be able to provide you with advice about whether or not a work is in copyright and if so, who the copyright owner(s) of the song(s) are.

### *Photocopying secular music for church choirs or instrumental groups*

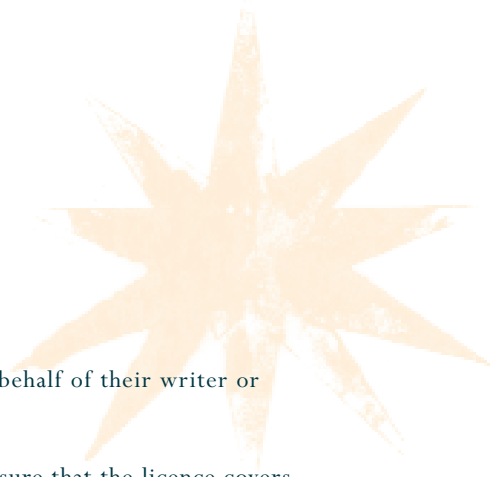
Although there are various types of religious copying licences available, these mainly cover the copying of particular religious music publications and not secular music. Many church choirs learn music that is not necessarily published by a religious publisher or covered under any of the available church copying licences, for example, anthems published by Oxford University Press. If the copying of choral or instrumental music of a particular publisher is not covered by one of the religious copying licences it is not permitted without the permission of the relevant music publisher (or composer – if an unpublished work.) Contact AMCOS for advice and publisher contacts.

### *Religious copying licences*

There are various types of licences available to churches for the copying of lyrics or music or in some cases both. These are offered by several licensing organisations that are able to license the reproduction of their writer or publishers' works. It is important to understand however, that there is no one licence that covers the copying of all types of music or lyrics. The licences listed on the following pages are limited to the catalogues that the licensing organisations represent. Please note that these licences are mainly to allow copying of religious music or lyrics, (according to what the particular licence allows and the publishers or writers that the licensing organisation represents.) You will need to contact the individual licensing organisations to obtain a full list of the writers/publishers that they represent. Some of these organisations have one-off licences as well as annual licence schemes.

As mentioned above, if a particular work is not included in a licence that your church has, you will have to obtain permission from the relevant copyright owner if you want to photocopy, reprint, arrange or adapt the copyright work in any way. (Contact AMCOS for advice.)





### *Church copying licences*

The following organisations offer church copying licences (on behalf of their writer or publisher members.)

If you have one or more of the following licences, please make sure that the licence covers the type of activity and the particular work that you wish to copy for your church. If not, you will have to seek permission direct from the copyright owner of the work/edition.



## COPYING OF LYRICS OR MUSIC BY CHURCHES CONTINUED

	<i>CAL Worship Licence</i>	<i>CCLI Church Licence</i>	<i>CCLI Photocopying Licence</i>	<i>CCLI Event Licence</i>	<i>Word of Life Annual Restricted copy licence</i>
<i>Can you copy music?</i>	No	No	Yes – CCLI repertoire only	No	No, apart from the melody line and this is for WOL repertoire only
<i>Can you copy lyrics?</i>	Yes	Yes, handwriting or typing	Photocopying only	Yes, handwriting or typing	Yes
<i>Can you copy any other types of material?</i>	Yes, it allows the copying of up to 10% of the pages in a collection of print (not artistic or musical works) <sup>1</sup>	No	No	No	No
<i>Types of copying allowed</i>	Photocopying, typing, handwriting, duplicating, facsimiles, making of O/H transparencies	Reproduction of song lyrics by hand or computer/typing for worship activities (eg. O/H transparencies, bulletins, wedding programmes.) No photocopying directly from book or music	Photocopying only – for example, for musicians/singers	Reproduction of song lyrics by hand or computer/typing for worship activities (eg. O/H transparencies, bulletins, wedding programmes.) No photocopying directly from book	Transcription & photocopying of lyrics; making of transparencies of lyrics. Also computer projections (eg. using powerpoint)
<i>Can you make overhead transparencies?</i>	Yes	Yes	Yes, only by photocopying an O/H master from a music book	Yes	Yes, of lyrics or melody line & lyrics
<i>Can you make booklets of lyrics?</i>	Yes	Yes – handwritten or typed	Yes, if they are photocopied from a music book	Yes – handwritten or typed	Yes – handwritten or typed
<i>Do you need to own an original before copying?</i>	Yes – owned by the licensee parties or any congregation member	No, but prefer that you do so you copy the exact words	Yes – 1 original. The church needs to own a copy not an individual member of the church	No, but prefer that you do so you copy the exact words	Yes – 1 original of published edition containing the lyrics
<i>Any marking requirements?</i>	Yes. Title, author, publisher, date of copying. Copying under Licence. Unauthorised re-copying prohibited	Yes. <i>Song title. Words and music by(writer), year written, name of the copyright owner, used by permission. CCLI Licence No. –</i>	Yes. <i>Song title. Words and music by(writer), year written, name of the copyright owner, used by permission. PCL Licence No. –</i>	Yes. <i>Song title. Words and music by(writer), year written, name of the copyright owner, used by permission. CCLI Licence No. –</i>	Yes – © notice: <i>Title, composer &amp; © owner must be listed. Used with permission, Word of Life International Licence No. –</i>
<i>Any sampling or record keeping requirements?</i>	Yes. Your church may be selected to keep records for a 10 week period, approximately once every 4 years	Yes. Copying activity report. Hand in annually Full record keeping	Yes. Full record keeping. PCL worksheet to be handed in annually, every photocopy of music made must be noted	You must notify CCLI of the details of the work/edition etc. at the time of the licence request. Afterwards, the reproductions made under this licence must be destroyed	Yes – full record keeping, details to be submitted to WOL annually. Need to supply details of the title, composer, publisher/ copyright owner
<i>Can you make audio or video recordings of the music?</i>	No	Yes, but only 15% of the church size and only cost recovery of tapes allowed <sup>2</sup>	No	Yes, but only 15% of the church size and only cost recovery of tapes allowed	No – permission required directly from the publisher <sup>3</sup>

<sup>1</sup> If the work has not been separately published or if separately published or not, does not exceed 15 pages in length in that collection of works.

<sup>2</sup> You will need to check the authorised catalogue list to make sure that the work or publisher has not been excluded (see footnote 2.)

<sup>3</sup> Unless an AMCOS music publisher, in which case, a manufacture licence from AMCOS is required.

	<i>Word of Life Annual music copy licence</i>	<i>Word of Life One time use licence</i>	<i>Word of Life Parish hymnal licence</i>	<i>LicenSing (Media Com) basic licence</i>	<i>LicenSing (Media Com) special licence</i>
<b>Can you copy music?</b>	Yes – WOL repertoire only	Yes, if required. WOL repertoire only	No	Yes – LicenSing repertoire only	Yes – LicenSing repertoire only
<b>Can you copy lyrics?</b>	No, unless part of the musical work	Yes, if required	Yes	Yes	Yes
<b>Can you copy any other types of material?</b>	No	No	No	No	No
<b>Types of copying allowed</b>	Photocopying from published editions of music	Photocopying, transcribing & reprinting. Also – computer projections (eg. using powerpoint)	Photocopying, transcribing & reprinting	Covers the reproduction of words (lyrics) and music written for congregational use	Covers the reproduction of words (lyrics) and music written for congregational use. The special licence is for “one off” events, such as camps, conferences, or for up to 18 events per year
<b>Can you make overhead transparencies?</b>	No	Yes	No	Yes	Yes
<b>Can you make booklets of lyrics?</b>	No	Yes – handwritten, typed or photocopied	Yes – handwritten or typed	Yes	Yes
<b>Do you need to own an original before copying?</b>	Yes – 2 originals of the published edition of the music	Yes – 2 originals of music and 1 of lyrics	Yes – 1 published edition in which the lyrics are contained	Yes, 1 original must be owned before reproductions are allowed	Yes, 1 original must be owned before reproductions are allowed
<b>Any marking requirements?</b>	Yes – © notice: Title, composer & © owner must be listed. Used with permission, Word of Life International. Licence No. –	Yes – © notice: Title, composer & © owner must be listed. Used with permission, Word of Life International. Licence No. –	Yes – © notice: Title, composer & © owner must be listed. Used with permission, Word of Life International. Licence No. –	Yes. © Notice: Reproduced with permission under Licence No. – LicenSing – Copyright Cleared Music for Churches	Yes. © Notice: Reproduced with permission under Licence No. – LicenSing – Copyright Cleared Music for Churches
<b>Any sampling or record keeping requirements?</b>	Yes – full record keeping, details to be submitted to WOL annually. Need to supply details of the title, composer, publisher/copyright owner	Yes – details of the title, composer, publisher/copyright owner are to be supplied at the time of the licensing request	No – there is no requirement for record keeping under this licence	Yes – each licence holder is required to record details of copying for a 6 month period once every 2.5 years	Yes – details of works copied must be supplied
<b>Can you make audio or video recordings of the music?</b>	No – permission required directly from the publisher	No – permission required directly from the publisher	No – permission required directly from the publisher	Yes – if the recording is being made for one time used by sick, elderly or shut-in members of the licensed church. Otherwise, prior written consent of the copyright owner is required before making any recordings of LicenSing repertoire	Yes – if the recording is being made for one time used by sick, elderly or shut-in members of the licensed church. Otherwise, prior written consent of the copyright owner is required before making any recordings of LicenSing repertoire



## MAKING RECORDINGS

### *Performers' copyright*

If you wish to make a recording of a live performance you will firstly need the permission of the 'performer', whether or not they are a speaking, playing or singing. This is because there is a limited right given in the Copyright Act to performers to consent to or deny permission for their performance to be recorded. In a church context, this means that if you wanted to make a recording of a service or an event, apart from any licences that may be required, you would need to inform the minister, choir, organist or anyone whose speaking, playing or singing was being recorded. If they object to the making of the recording, you may not proceed, but in most cases there will not be a problem. Many churches, as a matter of course, make copies of every service.

### *Making audio or video recordings of services for 'shut-ins'*

If you wish to make an audio or video recording of a service of worship where music is played, generally speaking, you will need an AMCOS licence to make an audio recording of any copyright music, or an AMCOS/ARIA licence to make a video of the performance. However, if you want to make a recording of the service to distribute to someone who can not attend the service due to reasons of illness or age, or if they are house-bound (referred to as 'shut-ins'), you will not require a licence to make either an audio or video recording of the service provided that no charge is made for the distribution of the recordings. This is because both AMCOS (on behalf of music publishers) and ARIA (on behalf of record companies) have a complimentary policy of allowing recordings to be made without a licence for this particular purpose.

## (1) AUDIO RECORDINGS

### *Dubbing existing commercial recordings*

If you wanted to make a copy of an existing sound recording of a musical work, you would need permission from the record company (that owns the copyright in the sound recording), and also a manufacture licence from AMCOS for the copying of the musical works. If the copyright owner(s) of the music or sound recording are not AMCOS or ARIA members, you will need to obtain permission directly from the music publisher of the music and the record company of the recording. You can check ARIA's website for a current list of ARIA members. [www.aria.com.au](http://www.aria.com.au). It is suggested that you contact the record company or ARIA first because if permission is denied for the copying of the sound recording, there is no point applying for an AMCOS licence for the copying of the musical works.

### *Other licences*

CCLI offers licences for the making of non-commercial audio & video recordings of CCLI repertoire not registered with AMCOS. You must check the © owner and authorised catalogue list to make sure that you can make recordings of the songs. Certain publishers are excluded and are marked with an \* on the authorised catalogue list, indicating that you can not record their works.

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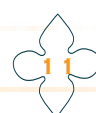


## (II) VIDEO RECORDINGS

If you make a video recording including musical works or sound recordings, for example of a wedding or service, you will need a single event special event AMCOS/ARIA video licence. This licence allows the video-taping of an event as long as it is only played at a private domestic screening (ie. no public screening.)

Video operators may prefer to take out an annual special event video licence which allows the making of up to 20 copies of a video from an event to be made, incorporating AMCOS musical works and/or ARIA sound recordings. Again, the recordings may not be publicly screened, nor contain any advertising or promotional material.

If you can not fulfil one or more condition(s) of the AMCOS/ARIA single event or annual event video licences, for example, if you wished to publicly screen your video, you would have to obtain permission from the music publisher of the musical works and the record companies of any copied sound recordings. For further advice, please phone AMCOS and/or ARIA.





## PUTTING IT INTO PRACTICE – A FEW EXAMPLES

Here is a checklist to help you if you intend using music in your church –

- 1) are the music/words in copyright?
- 2) if so, who is the copyright owner?
- 3) is the copying of this covered by any licence?
- 4) do I need any type of licence to perform this work in a service?

### *Example #1: copying a piece of music for a church choir to sing*

The piece that the choral conductor wishes to copy is “For the beauty of the earth” by John Rutter, published by Oxford University Press.

The piece of music is in copyright. The copyright owner is Oxford University Press who is represented by Hal Leonard/Boosey & Hawkes in this territory. You would need to seek their permission, unless it is covered by an exception in the Copyright Act or under one of the church copying licences. As it is not, you will need to contact the publisher for permission to copy the work. It is up to the publisher whether or not they grant permission. Publishers do deny permission on occasions, most often when the work is commercially available for purchase. No APRA licence is required as the performance is taking place in a service of worship.

### *Example #2: making an overhead transparency of lyrics of a song*

The church wishes to transcribe the lyrics of “Icon of Grace” by Trisha Watts, to use the overhead transparency in a service of worship.

They own the book “As One Voice” published by Willow Connection, and the copyright line on the page says © 1992 Music: Trisha Watts, Text: Trisha Watts and Monica O’Brien.

The music and words are in copyright, the publisher is Willow Connection. This song is within the Word of Life repertoire. No need for an APRA licence in a service of worship.

### *Example #3: making an adaptation of a Beatles’ song*

The church choir conductor wants to make an arrangement of “Hey Jude”, and intends changing the words, to make it into a religious song and want to arrange the music for a small ensemble to accompany the singers to perform in a service. The song is in copyright and you would need permission from the publisher, Music Sales. The Beatles’ songs are not covered by any of the church copying licences, so you would need direct permission from the music publisher. You would have to make sure that you obtained permission to adapt the song in this way **before** you performed it, as there is a real possibility that permission may be denied.

### *Example #4: making an arrangement of a Bach cantata*

The choral conductor has decided to simplify one of the great Bach cantata’s for the parish choir. No permission would be required as the work is out of copyright.

### *Example #5: playing CD’s at a church social*

As this is outside a service of worship, you would need an APRA licence (for the playing of the music) and a PPCA licence for the playing of the copyright protected sound recordings.



### ***Example #6: reproducing lyrics in a wedding booklet***

A bride wants the congregation to read the words of “I will always love you” in a wedding booklet, as the soloist sings at the time of signing the register. The bride also wants a video to be made of the whole service. The service is taking place in the botanical gardens. An audio tape is being made of the accompaniment for the hymns as there will be no organ or piano to play it outdoors.

The music is in copyright, and you will need permission from the publisher of the music (EMI Music) to reproduce the lyrics in a booklet, you will not need an APRA licence unless you are having additional music outside of the service of worship. The fact that it is in the botanical gardens is irrelevant, as it is still a service. If you are making an audio tape of any copyright music, you will require a licence from AMCOS (or the music copyright owner if not represented by AMCOS) unless it is a recording being made for a ‘shut-in’ (see section on recordings of music.) You will definitely need an AMCOS/ARIA video licence for the making of the video. Many video operators have annual licences so this may be covered under their licence, but you will need to check and if not, you will need to take out a single event video licence.

### ***Example #7: copying words from a hymn in the Australian Hymn Book, and a newspaper article***

A church wants to copy the words from a hymn in the Australian Hymn Book, published by Collins Dove/Harper Collins and an article from a newspaper, in a church newsletter. As the Copyright Agency Limited (CAL)’s Worship Licence allows the copying of lyrics from the authors & publishers who have agreed to be part of this voluntary licence, and CAL represents journalists as well as other authors, the church could reproduce the words of the hymn and photocopy the newspaper article, under their CAL Worship Licence. This is assuming that it is a hymn, the lyrics of which are within the CAL repertoire. You may need to contact CAL to check this.

### ***Example #8: reproducing the melody line and words for an order of service***

There is some overlap between some of the licences. For example, you could reproduce the melody line and the words of certain hymns from the Australian Hymn Book or “Together in Song” under the LicenSing (Media Com) licence. The main difference between this and the previous example is that the CAL licence does not permit the reproduction of musical works, so you could not copy the melody line under the CAL licence although you could copy the words/lyrics (if it is within the CAL repertoire.)

### ***Example #9: photocopying the music of a song “All the Glory” by Graham Kendrick published by Nightlight for use by the church choir***

If your church had a CCLI photocopy licence, they could photocopy this song for use by the church choir (in accordance with the conditions of the licence.) If the church wanted to reproduce the song lyrics from a Nightlight work, they would need a CCLI church licence, or permission from the publisher.

### ***Example #10: playing recordings at a wedding reception***

If you wanted to play a recording of “Perhaps Love” by John Denver at a wedding reception, you will not require an APRA licence for the playing of the musical work, even though it is in copyright. This is because the reception is not regarded by APRA as a public performance, but a private, domestic event. PPCA advise that they apply the same policy and therefore would not require a PPCA for a wedding or wedding reception.



## CHURCH LICENSING ORGANISATIONS' CATALOGUES

(Contact details for these organisations are found at the back of this guideline.)

### *CAL (Copyright Agency Limited)*

Here is a list of some of the publishers that CAL represents under the "Worship Licence". For a complete list, please contact CAL. If you obtain a directory of CAL members, you will need to check to see which of these are represented under the Worship Licence. (They are marked within the directory.)

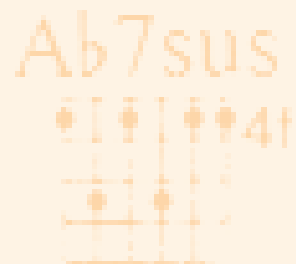
Australian Hymn Book (Collins Dove / Harper Collins Religious)  
Burns & Oates Ltd (UK)  
Hymns Ancient and Modern (UK)  
Kevin Mayhew (UK)  
Liturgical Press (USA)  
Mayhew McCrimmon Ltd (UK)  
McCrimmon Publishing Co Ltd (UK)  
Open Book Publishers  
Stainer and Bell Ltd (UK)  
Troubador Productions (UK)  
Willow Connection  
Willow Publishing

Copying of lyrics & text only.

### *Christian Copyright Licensing Asia/Pacific Pty Ltd (CCLI)*

CCLI represents more than 300 Music Publishers and over 3000 song catalogues worldwide. For a complete list of catalogues and songs available, please see the CCLI website: [www.ccli.com](http://www.ccli.com)

Anglican Press Australia (aka AIO)	Kevin Mayhew Ltd	Watershed Productions
Benson Music Group	Kingsway's Music	Wild Goose Resources Group (aka WGRG)
BMG Music	Mercy Vineyard Publishing	Willow Connection
CCC Worships	NZ Hymnbook Trust	Willow Publishing
CopyCare Pacific Pty Ltd	Openbook Publishers	Word Music
EMI Christian Music Publishing	Resource Christian Music	Zondervan Music
Hillsong Music Australia	Rondor Music	
Hope Publishing Company	Scripture in Song	
Integrity Music	Seam of Gold International	
Ironspration Music	Singspiration	
	Spectrum Publishing	
	Stainer and Bell Ltd	







### *LicenSing (MediaCom)*

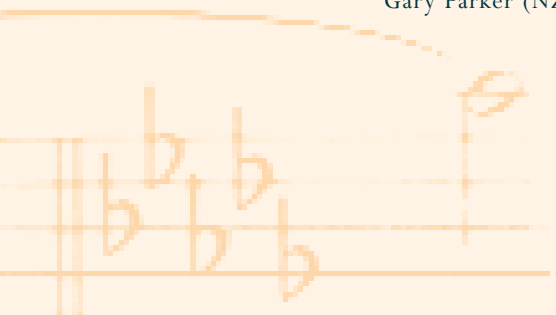
Here is a list of some of the publishers/writers covered by LicenSing. For a full list, please contact LicenSing.

Christopher J Wilcock	Leigh Newton	Pilgrim Press
Colin Gibson	Lorenz Corporation	Religious Celebration
Crossover Music	Mandy Treagus	Robin Mann
Desert Flower Music	(formerly Dyson)	Rod Boucher
Digby Hannah	Monica Brown –	Ross Langmead
Emmaus Productions	Emmaus Productions	Stainer and Bell
Fay White – Grapevine Music	Neil Quintrell	Sovereign Music UK
Fr Frank Anderson	New Dawn Music	Jim Strathdee
GIA Publications	NLMC Productions	Westminster/John Knox Press
James Manley	North American Liturgy Resources	Wild Goose Publications
Jan-Lee Music	Open Book Publishers	Willow Connection
Jocelyn Marshall	Oregon Catholic Press	

### *Word of Life International (WOL)*

Here is a selection of publishers or writers whose works are covered under the Word of Life licences. For a complete list, please contact Word of Life or check [www.freelink.com.au](http://www.freelink.com.au)

Australian Liturgical Music Society	GIA Publications (USA)	Parish Development/ Resources
Betty Wendelborn	Gregory Guild	Paulist Press (USA)
Brian Boniwell	K & R Music (USA)	Rainbow Book Agencies
Chevalier Music	Kevin Mayhew (UK)	Resource Publications (USA)
Christian Bros (Colin Smith)	Leigh Newton	Ross Langmead
Church of Sweden Mission	Leo Watt	Servants of Jesus
Circadian Rhythms	Litmus Productions	Sisters of Mercy
Composers Forum	Maggie Russell	Spectrum Publications
Co-Operative Ministries (USA)	Makeway Music	Stainer & Bell
CopyCare Pacific	McCrimmon Publications (UK)	Taize Community (France)
Crossover Music	Michael Herry	Tom Anderson
Eclipse Music	Morrow Music	Weston Priory Publications (USA)
Emmaus Productions	New Dawn Music (USA)	Willow Connection
Fr Jim Cosgrove	Nightlight Music	Willow Publishing
Fay White	N.L.M.C. Publications	World Library Publications (USA)
Fontaine House (USA)	North American Liturgy Resources	
Gary Parker (NZ)	Oregon Catholic Press (USA)	





## MUSIC PUBLISHERS' RELIGIOUS MUSIC CATALOGUES

### **BMG Music Pty Ltd**

Contact:  
Ms Katrin Burmeister  
194 Miller Street,  
North Sydney NSW 2060  
Phone: (02) 8907 2383  
Fax: (02) 8907 2399

Andrew Hope Music  
Benson Music Group  
Big Man Little Man Publishing  
Birdwing (partial)  
Bridge Building Music Inc  
Britt-N-Brenn Music  
Designer Music  
Diadem Music Publishing  
First Row Music  
Gray Dot Songs  
John T Benson Publishing Co Inc  
Kelstin Music  
New Spring Publishing Inc  
Paragon Music Corp.  
Pogostick Music  
Point Clear Music  
Singspiration Music  
Songs From The Farm Publishing  
Sparrow Song (partial)  
Vandura 2500 Songs

### **Christian Artists Music**

c/o Music Services, Inc.  
Authorised Australasian  
Sub-publisher:  
209 Chapelwood Dr.  
Copycare Australasia  
Franklin, TN USA 37069  
Attention: Lisa Fiene  
  
Bud John Songs (formerly  
Lexicon Music)

All works from Christian Artists' Music are licensed through Word of Life International and also through LicenSing.

### **Emmaus Productions**

Contact: Monica Brown  
or Maree McLeod  
Ph: (02) 9484 0252  
Fax: (02) 9481 9179  
PO Box 54,  
Thornleigh NSW 2120  
Email:  
[emmausau@bigpond.com](mailto:emmausau@bigpond.com)

All works are licensed through Word of Life International.

### **Harper Collins Publishers**

Contact: Ms Cathy Jenkins  
Level 3, 150 Jolimont Road  
East Melbourne VIC 3002  
Phone: (03) 9654 2365  
Fax: (03) 9654 5516

Australian Hymn Book (Collins Dove/ Harper Collins Religious) – Text only licensed through CAL; words and music for many of the works licensed through Word of Life.

Together in Song (Harper Collins Religious) – Text only licensed through CAL; words and music for many of the works licensed through Word of Life.

### **Hillsong Publishing**

Contact: Mr Steve McPherson  
PO Box 1195,  
Castle Hill NSW 1765  
Ph: (02) 8853 5353  
Fax: (02) 9899 4591  
Email:  
[publishing@hillsong.com](mailto:publishing@hillsong.com)

Web: [www.hillsong.com](http://www.hillsong.com)

Also licensed through Christian Copyright Licensing.

### **CMC Australasia Pty Ltd**

Formerly Alpha & Omega  
Distributor Pty Ltd  
Contact: Ms Dianne Anbeek  
PO Box 519,  
Belmont VIC 3216  
Phone: (03) 5241 3288  
Fax: (03) 5241 3290  
Email:  
[enquiries@cmca.com.au](mailto:enquiries@cmca.com.au)  
Web: [www.cmca.com.au](http://www.cmca.com.au)

Note: CMC do not administer copyrights for other publishers anymore.

### **Crossover Music**

Contact: Mr Peter Kearney  
PO Box 496,  
Mittagong NSW 2575  
Ph: (02) 4871 2284  
Fax: (02) 4871 3250  
Email: [peterk@hinet.net.au](mailto:peterk@hinet.net.au)  
Web:

[www.hinet.net.au~peterk](http://www.hinet.net.au~peterk)

### **Integrity Music Pty Ltd**

Contact: Ms Tracey Smith  
PO Box 1955,  
Toowoomba QLD 4350  
Ph: (07) 4633 0777  
Fax: (07) 4633 0888  
Email: [copyright@integritymusic.com.au](mailto:copyright@integritymusic.com.au)

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Cruse Ministries Publishing  
Daybreak Music Ltd  
Galilee of the Nations Music  
Heil Music  
Integrity's Hosanna! Music  
Integrity's Praise! Music  
Integrity's Alleluia! Music

Lakewood Church – Houston  
 Lakewood Ministries Music  
 Magnificat Music  
 Messianic Publishing Company  
 My Other Publishing Company  
 Pace’s Vision Music  
 Remission Music UK  
 Restoration Music Ltd  
 Scripture in Song  
 Sovereign Music UK  
 Sovereign Lifestyle Music Ltd  
 Threefold Amen Music  
 Threefold Praise Music  
 Vertical Worship Songs

**Openbook Publishers**

formerly Lutheran  
 Publishing House  
 Contact: John Pfitzner  
 GPO Box 1368,  
 Adelaide SA 5001  
 Ph: (08) 8124 0000  
 Fax: (08) 8223 4552  
 Email:  
[johnp@openbook.com.au](mailto:johnp@openbook.com.au)  
 Web:  
[www.openbook.com.au](http://www.openbook.com.au)  
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 and CAL.

**CopyCare Pacific Pty Ltd**

Contact: Lisa Fiene  
 PO Box 314,  
 Ourimbah NSW 2258  
 Ph: (02) 4362 7583  
 Fax: (02) 4362 7583  
 Email:  
[lisa@copycarepacific.com.au](mailto:lisa@copycarepacific.com.au)  
 Web:  
[www.copycare.com/  
 content/local/ccpaceng.asp](http://www.copycare.com/content/local/ccpaceng.asp)

Many catalogues are represented  
 by CopyCare Pacific Pty Ltd.  
 Contact CopyCare Pacific for  
 further details. Some of the  
 publishers represented are:

- Age to Age Music
- Ascent Music
- Celebration
- Clayton Colman Music
- CN Publishing
- CopyCare Ltd
- Dayspring Music
- Fairhill Music
- Fun Attic Music
- Geoff Bullock Music (Watershed)
- HarperCollins Religious
- Hope Publishing
- Hymns Ancient and Modern
- Jubilate Hymns
- Lillenas
- Make Way Music
- Marantha! Music
- Music Services
- Norman Clayton Publishing
- PDI Praise
- PDI Worship
- Rettino Kerner Music
- Shirley Murray
- TMMI Music
- United Methodist  
 Publishing House
- Word Music



**MUSIC PUBLISHERS'**  
**RELIGIOUS MUSIC CATALOGUES CONTINUED**

Word of God Music  
Wordspring Music

Also licensed through CCLI and  
Word of Life.

**Shout! Publishing**

(Publishing arm of Hillsong)  
Same contact details as  
HILLSONG Publishing.

**Willow Publishing**

Contact: Ms Monica O'Brien  
PO Box 288,  
Brookvale NSW 2100  
Ph: (02) 9948 3957  
Fax: (02) 9948 8153  
Email:

[info@willowconnection.com.au](mailto:info@willowconnection.com.au)  
[monica@willowconnection.com.au](mailto:monica@willowconnection.com.au)

**Willow Publishing** administer  
rights and **Willow Connection**  
is a distributor. **Willow**  
**Publishing** is the publisher  
of **As One Voice Hymnals**.

Agent for **Wild Goose**  
**Publications** (Iona  
community) Scotland.  
Representing a number of  
composers, including:

Kate Abba  
Julia Abrahams  
Tony Barr  
Kevin Bates  
John Bell  
Tom Bolton  
Cathie Chan  
Circadian Rhythms  
Jennie Flack  
Min Flippo  
Carol-Anne Fookes  
Jenny Garcia  
Norman Hable

Damien Halloran  
Geoffrey Higgs  
Tim Hildebrandt  
Gerry Holmes  
Robyn Horner  
Antionette Jameson  
Paul Kyle  
Erica Marshall  
Graeme Maule  
David Mills  
Maria Milward  
Brendan Mooney  
Leigh Newton  
Megg Nicol  
Monica O'Brien  
Ray Paxton  
Brian Procopis  
Hillary Raimondo  
Stephen Robinson  
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Sandra Sears  
Bruce Shearer  
Kathy Sherman  
Colin Smith  
Trisha Watts  
Wild Goose Publications  
Sally Wolf

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CCLI licences.

# CONTACT DETAILS OF CHURCH LICENSING ORGANISATIONS

<i>Name of organisation</i>	<i>Types of licences</i>	<i>Address</i>	<i>Phone number</i>	<i>Fax Number</i>	<i>Email address</i>	<i>Website address</i>
<b>AMCOS</b>	Recording music	6-12 Atchison Street St. Leonards NSW 2065	(02) 9935 7900	(02) 9935 7999	<a href="mailto:mehlic@apra.com.au">mehlic@apra.com.au</a>	<a href="http://www.apra.com.au">www.apra.com.au</a>
<b>ARIA</b>	Copying sound recordings	Level 4, 19 Harris Street Pyrmont NSW 2009	(02) 8569 1144	(02) 8569 1183	<a href="mailto:aria.mail@aria.com.au">aria.mail@aria.com.au</a>	<a href="http://www.aria.com.au">www.aria.com.au</a>
<b>APRA</b>	Playing & performing music, & music on hold	6-12 Atchison Street St. Leonards NSW 2065	(02) 9935 7900	(02) 9935 7999	<a href="mailto:licence@apra.com.au">licence@apra.com.au</a>	<a href="http://www.apra.com.au">www.apra.com.au</a>
<b>CAL</b>	Copying	Level 15, 233 Castlereagh Street Sydney NSW 2000	(02) 9394 7600	(02) 9394 7601	<a href="mailto:info@copyright.com.au">info@copyright.com.au</a>	<a href="http://www.copyright.com.au">www.copyright.com.au</a>
<b>CCLI</b>	Copying & non commercial church service recording	P.O. Box 6644 Baulkham Hills Business Centre NSW 2153	(02) 9894 5386; or Freecall: 1-800-635-474	(02) 9894 5701	<a href="mailto:support@ccli.com.au">support@ccli.com.au</a>	<a href="http://www.ccli.com">www.ccli.com</a>
<b>LicenSing (MediaCom Education Inc)</b>	Copying	P.O. Box 610 Unley SA 5061	(08) 8371 1399	(08) 8297 8719	<a href="mailto:debbieb@mediacom.org.au">debbieb@mediacom.org.au</a>	<a href="http://www.mediacom.org.au">www.mediacom.org.au</a>
<b>PPCA</b>	Playing sound recordings	P.O. Box Q20 Sydney NSW 2000	(02) 8569 1100	(02) 8569 1183	<a href="mailto:ppca.mail@ppca.com.au">ppca.mail@ppca.com.au</a>	<a href="http://www.pcca.com.au">www.pcca.com.au</a>
<b>Word of Life</b>	Copying	P.O. Box 345 Mirboo North South Gippsland VIC 3871	(03) 5664 9245	(03) 5668 9249	<a href="mailto:freelink@sympac.com.au">freelink@sympac.com.au</a>	<a href="http://www.freelink.com.au">www.freelink.com.au</a>



## OTHER USEFUL PUBLICATIONS

### APRA | AMCOS

- ◆ APRA information sheet: “Music in your church: what you need to know” \*
- ◆ “A Practical Copyright Guide to the Use of Print Music in Australia”, Third Edition 2006\*
- ◆ Music copyright for schools – a guide to the AMCOS, AMCOS/ARIA and APRA school licences\*
- ◆ The APRA handbook for APRA composer members
- ◆ AMCOS – a guide to music reproduction rights & the concept of copyright

Contact APRA | AMCOS for free copies of any of the above or for the documents marked \* read/print a copy from [www.apra.com.au](http://www.apra.com.au) as these documents are available in pdf format.

### *Other licensing organisations*

CAL, LicenSing, CCLI, Word of Life International, ARIA & PPCA all have brochures on their particular licences which may be obtained on request. Also check their websites for additional information. (Websites are listed on the previous page.)

### *The Australian Copyright Council*

The Australian Copyright Council has many interesting & informative guidelines. Here are some that may be relevant to churches:

### **Books**

- ◆ Churches & copyright. 1st edition 1/1995
- ◆ Music & copyright. 6th edition 12/1998

These books and copies of the information sheets may be purchased from the Copyright Council. Ph: (02) 9699 3247, Fax: (02) 9698 3536; [sales@copyright.org.au](mailto:sales@copyright.org.au); [www.copyright.org.au](http://www.copyright.org.au). You may also contact the © Council for legal or copyright advice.

### **Information sheets including**

- ◆ Music: Playing music, APRA & PPCA (Oct. 2000)
- ◆ Music: Use by churches (Oct. 2000)
- ◆ Videos & films: screening in public (Oct. 2000)

